

STANDING ORDER (3/5/24)
Decedent Estates - Calendar 25

Judge James Patrick Murphy
Probate Division
Room 1801

Zoom: Meeting ID: 989-0553-5582, Password: 887-675

james.murphy2@cookcountyil.gov

(e-mail is for continuance orders and bonds only)

| | |
|--------------|--|
| 10:00 | 14-month dates |
| 10:15 | Openings |
| 10:30 am | Closings, settlements, motions |
| 11am - 12 pm | Status on complex estates, set matters |
| 2 pm | Set matters |

1. IN PERSON

Pursuant to Presiding Judge Malone's [GAO 23 P 01](#), the following court proceedings in decedent estates are **in person**: Openings, closings, settlements, claims, presentment of petitions for citations to discover and

recover, presentment of will and trust contests, affidavits of heirship, trials, and evidentiary hearings.

Pursuant to GAO 23 P 01, paper courtesy copies for these proceedings are required at the hearing.

Pursuant to this standing order, paper courtesy copies may be provided prior to hearing. See “2.” below.

Pursuant to GAO 23 P 01, you may **appear remotely** without prior court approval on status dates and any proceeding not requiring an in-court appearance.

Attorneys who appear in person are called first. If you appear remotely, you might have to wait beyond your scheduled hearing time.

2. PAPER COURTESY COPIES FOR IN-PERSON PROCEEDINGS

Pursuant to GAO 23 P 01, paper courtesy copies for in-person proceedings are required and shall be tendered in court at the hearing. In addition, this court will accept, prior to hearing, paper courtesy copies for in-person proceedings if delivered by hand or mail (not e-mail) to the courtroom two or more court days prior to hearing.

The court encourages attorneys to provide courtesy copies prior to hearing for openings involving (1) complicated affidavits of heirship or (2) numerous waivers of 9-5 notice; closings with many heirs or legatees; settlements; presentation of vouchers; and all motions/petitions/claims for presentment.

The court will not accept emailed courtesy copies for any proceeding – in person or remote - other than GAO 23 P 01 section 2.c. agreed order requests and additional bonds.

Documents the court probably needs to open (more might be required depending on the circumstances):

- Petition (everything filled out - no blanks)
- Affidavit of heirship
- Proof of 9-5 notice and/or waivers (intestate/will annexed)
- Will (testate)
- Proposed orders and bond

Documents the court probably needs to close (more might be required depending on the circumstances):

- Order appointing
- Order of heirship
- Will (testate)
- Final report
- Proof of 6-10 notice and/or waivers (testate)
- Claims publication
- Receipts and Approvals (independent administration)
- Receipts on Distribution (supervised administration)
- Norris letter (testate; trust is a legatee and executor is trustee)
- Proposed Order of Discharge

3. EMERGENCY MOTIONS

The court will hear emergency motions in-person as add-ons on the 11 am call. The e-filed, verified motion shall include a factual basis stating the nature of the emergency. Prior to the hearing, paper courtesy copies of the motion and all supporting documents shall be delivered by hand or mail (not e-mail) to the courtroom. If delivered before 10 am, the court will hear the motion the next court day. If delivered after 10 am, the court

will hear the motion the second court day following delivery.

4. COURT REPORTERS

Court reporters are not assigned to the decedent estates court calls. If you want one you must provide one.